CLAYPOLE PARISH COUNCIL

Regulations for cemetery
Regulations made by Claypole Parish Council under Article 3 of the Local Authorities Cemeteries Order79'/l for the management of the cemetery for which the Parish Council is the Burial Authority,

Interpretation In these regulations the following expressions shall have the meanings assigned to them:
'The Council' means the Parish Council for the Parish of Claypole acting as the Burial Authority for the said Parish.
'Clerk' means the person for the time being appointed by the Council to act on its behalf.
'Grave' means a burial place formed in the ground by excavation and without any internal wall of brickwork, stonework or other permanent lining.
'Grave space' means the area of land in the records of the Council.
'memorial' means any headstone or in the case of cremated remains a flat tablet.

Hours of admission The cemetery shall be open to the public at all times

Conduct All persons shall conduct themselves in a quiet, decent and orderly manner and no person shall remove any plants or flowers without lawful authority. Any person who wilfully destroys or injures any property within, or forming part of the cemetery, or plays any games or sport therein, or wilfully and unlawfully disturbs any persons assembled for the purpose of attending a funeral, or commits any nuisance within the cemetery shall be liable to prosecution under Article 19 of the Local Authorities Cemeteries Order 1977.

No smoking shall take place within reasonable proximity to any place where an interment has taken place.

No person shall deposit litter or other waste material within the cemeterv.

No dogs or other pets shall be taken into the cemetery.

Funerals Control The conduct of any funeral in the cemetery shall be subject to the control and supervision of the funeral director in attendance.

The purchase of a grave space in the cemetery is conditional upon the acceptance by the purchaser of:

Maintenance The principal maintenance of the cemetery is by the use of mechanical mowers on the grass over the grave areas.

With the exception of the erection of a headstone the remainder of the grave space will be turfed or seeded flat.

No grave or grave space shall be raised. After an interment has taken place the soil will be allowed to settle naturally over the following months. Any subsidence will be rectified.

No kerbstones, wooden crosses or railings shall be permitted to surround the grave or grave space.

The Council does not permit the setting out and planting of the grave space with trees, plants, shrubs, flowers or any other form of decoration.

The Council does not permit artificial trees, plants, shrubs, flowers/foliage or other form of decoration to be placed on any grave space.

Flowers and floral tributes

Following an interment all floral tributes will be placed on the grave or close by. Floral tributes will be removed when, in the opinion of the Parish Council, they become unsightly.

No planting is allowed on the grave. The Parish Council will arrange to remove planting at their discretion if in default of the above, after first requesting the owner to do so, giving an appropriate period of notice.

Flowers or plants in pots are allowed on the plinth at the base of the headstone. Flowers and plants will be removed when, in the opinion of the Parish Council, they become unsightly.

Headstones and Inscriptions

Memorials in the form of headstones may be placed at the head of the grave. A headstone is only permitted on a grave space in accordance with these regulations and upon payment of the appropriate fee. The approval of the Parish Council is necessary before a headstone is placed in the cemetery and before the alteration or addition of an inscription. Before erecting a memorial you must agree the written inscription with the Parish Council.

Memorials for both the Cemetery and the Garden of Remembrance must be made from natural stone, granite or marble. The dimensions and position on the plot must be agreed with the Parish Council. Any flower receptacle must be incorporated in the memorial and NOT on the turf. Where the exclusive right of burial has been granted a headstone erected shall not exceed4' (122cm) in height,2'6 (76cm)wide and 1'6 (46cm)in depth. Stones in the Garden of Remembrance are to be laid below the level of the turf and the receptacle for flowers is to be incorporated in the stone and as for the cemetery no flower receptacle is to be placed on the turf.

The following are not allowed on memorials: inappropriate or offensive sentiments, political, racist, sexist symbols and/or statements.

On a cremated remains plot the memorial shall not exceed 18x 18".

General

(i) The exclusive right of burial in a private grave shall be for the term of 50 (fifty years). A grant of exclusive right of burial in a private grave for a term of fifty ears shall be made to the purchaser of such a right and that person shall be registered in the Burial Authority records of the cemetery as the owner of the grave space.

The exclusive right of burial shall not be assigned or transferred without the prior consent of the Council and the execution of the Deed of Assignment, the appropriate fee shall be charged for registering the transfer and endorsing the Grant.

At the end of fifty years all rights will cease to the person who bought the right of burial. However, the Parish Council will consider an extension period if written application is received. The Parish Council representative of burial dates will keep a register. This register will be referred to should there be a dispute over the original burial date. A form is available for you to apply for an extension period from the Parish Council representative. Proof of posting is not proof of receipt.

(ii) Receipt of this grant will be accepted as evidence of the grantee's title to right of burial.

(iii) Graves will be dug to a single depth only therefore only one interment can take place in any one grave space. This limitation shall not apply to the interment of ashes in the Garden of Remembrance where in any one grave space two interments of ashes can take place.

(iv) When purchasing a plot in the cemetery, an option will be given at the time of interment, to reserve one more plot adjacent to the purchased plot wherever possible. This will remain at the discretion of the Parish Council. Reservation of plots in the Garden of Remembrance are not allowed.

(v) There may from time to time be additional regulations made by the Secretary of State in respect of this grant.

(vi) At the end of the 50 (fifty) year period written notice should be sent to the Parish Council if you want to retain a memorial erected on the plot. If written notice is not received within one month of the expiry date the Parish Council will remove the memorial. The memorial will be disposed of as the Parish Council chooses.

(vii) Cremated remains must at all times be interred. They must not be scattered on any part of the cemetery unless prior agreement has been obtained from the Burial Authority.

Amendment of Regulations

The grant will, be subject to, in addition to these regulations, any order that the Secretary of State may, from time to time, make in respect of the Management of Cemeteries by Burial Authorities, the District Council's Table of Fees, and any regulations in force for the time being regarding the cemetery or the portion thereof, in which the grave space, which is the subject of the grant, is situated.

The Parish Council, will not be held liable for any damage or loss Occasioned to any person, vehicle, equipment or memorials howsoever caused.

The foregoing Regulations were adopted by Claypole Parish Council on the 7th day of February 2011 and shall come into force immediately.

Signed(personal representative of the deceased)

…… Date……..

Signed(Clerk)

…… Date…….
……..

Please sign this slip below and return slip to Claypole Parish Council

Signed(personal representative of the deceased)

…… Date…….

Signed(Clerk)

…… Date…….

CLAYPOLE PARISH COUNCIL
PARISH CEMETERY

SCALE OF CHARGES EFFECTIVE FROM 1ST OCTOBER 2OO7 UNTIL FURTHER NOTICE

	BURIAL	GARDEN OF REMEMBRANCE
RIGHT OFBURIAL	£150.00	£100.00
INTERMENT	f40.00	f30.00
RIGHT TO ERECT A STONE	f40.00	f30.00

CLAYPOLE PARISH COUNCIL
PARISH CEMETERY

SCALE OF CHARGES EFFECTIVE FROM 1ST OCTOBER 2007 UNTIL FURTHER NOTICE

NON-RESIDENTS OF THE PARISH

	BURIAL	GARDEN OF REMEMBRANCE
RIGHT OF BURIAL	£300.00	£200.00
INTERMENT	£80.00	£60.00
RIGHT TO ERECT A STONE	£80.00	£60.00

SCALE OF CHARGES EFFECTIVE FROM 1ST OCTOBER 2007 UNTIL FURTHER NOTICE

RESIDENTS OF THE PARISH AGED LESS THAN TWELVE YEARS OLD

	BURIAL	GARDEN OF REMEMBRANCE
RIGHT OF BURIAL	£75.00	£50.00
INTERMENT	£20.00	£30.00
RIGHT TO ERECT A STONE	£20.00	£30.00