

CLAYPOLE PARISH COUNCIL

You are hereby summoned to attend the Annual General Meeting of the Parish Council to be held on **Monday 11th May 2009 in the Village Hall Library after the Annual Parish meeting.** The business to be dealt with at the meetings is listed in the agenda.

Signed.....Clerk to the Council. Date.....

Press and public welcome- there will be an open forum for 15 minutes prior to the meeting. Members of the public will be invited to comment on any items on the agenda, raise questions and make general comments before the meeting commences.

- | Agenda | Lead |
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| 1. Election of Chairman | |
| 2. Declaration of Acceptance of office- Chairman and agreement to abide by the Code of Conduct. - . | |
| 3. To receive declarations of interest in accordance with the Local Government Act 2000. | Clerk |
| 4. Apologies for absence and reasons given. | |
| 5. Minutes of last Parish Council meeting- 6/04/09 | |
| 6. Election of Vice-Chairman | Clerk |
| 7. Appointments to outside bodies and committees. | Clerk |
| 8. Review standing orders and financial regulations | Clerk |
| 9. Review risk assessments | |
| 10. Forward planning suggestions and future agenda items | Clerk |
| 11. Clerk's and Councillors' Reports | |
| 12. Financial matters | Clerk |
| a) Approve payment of | |
| i) £3700.00 Burdens Group- mower | |
| ii) £5355.22 Powerroll Precision Co- roller | |
| b) Approve Financial Statement- Section 1- Statement of accounts and Section 2- Annual governance statement | |
| c) Appoint internal auditor – Section 4 of the Financial Statement | |
| 13. Planning Applications and results | Cllrs Revill/Allen |
| 14. Highway matters | |
| a) Temporary Road closure- Balderton level crossing 22.30 hrs 16/5 to 09.00 hrs 17/5 and 22.50 hrs 24/5 to 05.40 hrs 25/05 | |
| b) Letter from residents of Heron Close re parking facilities | |
| c) Proposal to write to LCC re extension of footpath/cycle route over the river (footbridge) towards Balderton. | |
| 15. Correspondence | Clerk |
| Circulars | |
| a) SKDC- Planning Survey | |
| b) SKDC- Review of the provision of recycling banks | |
| c) Equality and Human Rights Commission- Public Sector Equality Duties | |
| Regular publications | |
| a) Rural Links Spring/Summer | |
| b) Clerks & Councils Direct May | |
| 16. Chairman's closing statements | |