

CLAYPOLE PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the Annual Parish Meeting to be held on **Monday 11th May 2009** at the Village Hall Library commencing at 7.00pm. The business to be dealt with at the meeting is listed below.

Signed.....Clerk to the Council Date.....

Annual Parish Meeting	Lead
1. Chairman's remarks	
2. Apologies for absence and reasons given	Cllr Prabucki
3. Minutes of last Annual Parish Meeting.	
4. Reports on matters outstanding	Clerk
5. Financial Statement 2008-09	Clerk
6. Chairman's report on the Council's year	Cllr Prabucki
7. Parishioners questions and open forum.	
8. Chairman's closing comments	

This meeting will be followed by the Annual General Meeting of the Parish Council.