

CLAYPOLE PARISH COUNCIL

Minutes of the **Annual General Meeting** of the Parish Council held on Monday 9th May 2011 at 7.30pm in the village hall.

Present: Councillors: T Allen, G Bignell , S Frayne, R Oakham, R Prabucki (Chairman), D Reville, C Sharp, J Taylor and the Clerk. Five members of the public attend together with District Cllr Kerr and the clerk.

1. **ELECTION OF CHAIRMAN**

Cllr Prabucki was proposed by Cllr Oakham, seconded by Cllr Yalor. There were no other nominations and Cllr Prabucki was unanimously voted as Chairman. The Chairman welcomed Cllr Kerr to the meeting who will continue as the District Cllr after the uncontested election. The election for the Parish Council had also been uncontested due to only eight people standing for election when nine seats were available. The vacancies had been advertised in the newsletter and three people had expressed an interest. One person decided to stand down and would like to stand on the proposed committee for the new playing field. The two people still interested (in the absence of ten people requesting an election) will be asked to write to the Council stating why they would like to be a Parish Councillor and these will then be circulated to the Council.

2. **DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman and Councillors signed the Declaration of Acceptance of Office book

3. **DECLARATIONS OF INTEREST**

None declared

4. **APOLOGIES AND REASONS FOR ABSENCE**

None received.

5. **NOTES OF MEETING HELD ON 4th April 2011**

The notes of the meetings held on 04/04/11 were accepted as a true and accurate record and were signed as the minutes. Proposed Cllr Sharp, seconded Cllr Frayne.

6. **ELECTION OF VICE-CHAIRMAN**

Cllr Frayne was proposed by Cllr Taylor and seconded by Cllr Allen There were no other nominations and Cllr Frayne was unanimously voted as Vice-Chairman.

7. **APPOINTMENT TO OUTSIDE BODIES AND COMMITTEES**

Planning- Cllrs Allen, Prabucki and Taylor

Finance- Cllr Prabucki and the clerk

Cemetery- Cllr Frayne

Highways and footpaths- Cllr Oakham

Playing fields- The clerk will visually check the playing fields on a weekly basis.

Website- Cllr Sharp

Governing Body- Claypole Cof E School- Cllr Prabucki.

8. **REVIEW STANDING ORDERS, FINANCIAL REGULATIONS AND POLICY STATEMENTS.**

Currently being reviewed and will be available at the next meeting.

9. **REVIEW RISK ASSESSMENTS**

To be presented at the next meeting.

10. **FORWARD PLANNING AND FUTURE AGENDA ITEMS**

- i) It was agreed that the newly purchased land would be a priority for the coming year to ensure that it was used in a way that was appropriate for as many people as possible. A working party will hopefully be instrumental in ensuring the land is drained levelled etc drawing on local expertise. and for additional equipment.
- ii) The PC recognise that the hall is an important part of the village life and would like to be part of any development programme.
- iii) The state of the footpath from the church to the cemetery will be reviewed.

11. **CLERK'S AND COUNCILLORS' REPORTS**

11.1 Old school site- Mrs Kelly had advised that the PC should write to the Diocese asking whether the descendants have been traced under the reverter clause or whether the funds will be used for educational purposes and if so where will they be used?

11.2 The football club would like to erect a portacabin on the field for changing. This will be considered when they provide more details.

11.3 Community Cleaner- there had been no applicants for the job although it will continue to be advertised.

11.4 Internal auditor- Mrs G Padley had agreed to carry out this job.

11.5 Play area- springer has been vandalised. Clerk will contact Ed Morton about repair/replacement.

12. **FINANCIAL MATTERS**

a) The following were approved for payment:

£54.08- Veolia- playing field maintenance- March

£56.00- G W King & Sons- village hall grass and bridge- invoices 82 and 83
18/4/11

£30.00- P Shipley- village hall gardens- April

b) Annual Return 31 March 2011-. Approve Section 1 Accounting
Statements and Section 2 Annual Governance Statement- proposed Cllr Frayne
and seconded Cllr Allen subject to a satisfactory audit.

13 **PLANNING MATTERS AND RESULTS**

Glebe Land- Cllr Prabucki had spoken with B Corscadden re development of
the Glebe land and a proposed plan was circulated. The PC agreed that the
housing association should put their proposals forward but will remain non-
committal at this stage. There are concerns however about the traffic density.

Results

S11/0586/FULL- Conversion of mill building to form dwelling including
single storey rear extension- Approved conditionally 14 April

2011S11/0599/FULL- Temporary residential caravan- Trail End barn- Holme
Lane- approved conditionally 19 April 2011

S10/1804/FULL- Appeal my Mr James Allen, TJ & KG Allen- retention of
agricultural building and change of use to house livestock with additional
livestock building and food storage.

14 **HIGHWAY MATTERS**

Shire Bridge- this had been patched but the clerk is to write to LCC requesting
that it be resurfaced which will involve road closure.

15 **CORRESPONDENCE**

None

16 **CHAIRMAN'S CLOSING COMMENTS**

Signed..... Date.....
Chairman